

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2
SEPTEMBER 13, 2021

The Highmore-Harrold Board of Education met in regular session on September 13, 2021, in the Business classroom at 7:00 p.m. Members Present: President – Paula Haiwick (via zoom), Vice President – Amy Hoffman, Jennifer Semmler, Paul Knox, Jim Stephenson, Kristi Effling, Derek McCloud. Others Present: Superintendent/7-12 Principal - Quinton Cermak, Elementary Principal – Grant Vander Vorst, Business Manager – Jennifer Farstveet and Mary Ann Morford.

President Haiwick called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited at that time.

Motion by Knox and seconded by Semmler to approve the Agenda. The motion passed.

Motion by Hoffman and seconded by McCloud to approve the Minutes of the August 9, 2021 Board Meeting. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Stephenson and seconded by Semmler. The motion passed.

SEPTEMBER PAYROLL: \$186,275.39

AUGUST CASH REPORT: General Fund: Beginning Balance: \$109,315.15; Receipts: Local - \$3,802.89; State - \$7,490.00; Telephone Gross Receipt Taxes - \$81,827.32; Federal - \$0.00; Disbursements: \$203,492.51; Ending Balance: **-\$1,057.15**; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: \$7,995.31. **Capital Outlay Fund:** Beginning Balance: \$1,316,983.58; Receipts: Local - \$7,263.90; Federal - \$0.00; Disbursements: \$50,669.22; Ending Balance: \$1,273,578.26; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$2,713,389.70. **Special Education Fund:** Beginning Balance: \$229,107.30; Receipts: Local - \$2,765.85; Disbursements: \$21,209.49; Ending Balance: \$210,663.66; Certificates of Deposit: \$510,188.56; Total Cash Account: \$720,852.22. **Impact Aid Fund:** Beginning Balance: \$377,489.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Ending Balance: \$377,489.57. **School Lunch Fund:** Beginning Balance: \$11,814.80; Receipts: Local - \$458.30, Federal - \$82.25; Disbursements: \$4,620.87; Ending Balance: \$7,734.48. **Internal Fund:** Beginning Balance: \$13,974.70; Receipts: Local - \$1,537.50; Disbursements: \$4,838.24; Ending Balance: \$10,673.96. **Custodial Fund:** Beginning Balance: \$137,605.71; Receipts: Local - \$10,910.69; Disbursements: \$4,615.17; Ending Balance: \$143,901.23.

FUND: GENERAL FUND

AMAZON CAPITOL SERVICES	Supplies	89.87
BAN-KOE COMPANIES	Supplies	388.70
BRUEGGEMAN, HUNTER	Dual Credit Reimbursement	95.00
CAPITAL AREA REFUSE, LLC	Garbage (September)	136.75
CENTRAL ASBO	FY22 - Dues	60.00
CENTURY BUSINESS PRODUCTS, INC	Maintenance - Copier	371.93
	Staples	115.93
CITY OF HIGHMORE	Utilities (Water, Sewer)	302.27

COLE PAPERS, INC.	Copy Paper	1,340.80
	Supplies	1,203.14
COUNCIL ON COLLEGE ADMISSION IN SD	Registration/Dues	90.00
COWAN, JILL	Dual Credit Reimbursement	95.00
FOREMAN SALES AND SERVICE, Inc.	Bus Routes	3,026.34
	Bussing - Volleyball	582.19
HAGUE, KELLY	Dual Credit Reimbursement	626.63
HAUFF MID-AMERICA SPORTS INC.	Supplies - Athletics	819.93
HIGH SCHOOL ACTIVITY FUND	Meter Rent	19.16
	Supplies	76.96
	Membership Dues - FY22	385.00
	Background Check	43.25
	Volleyball Official w/Mileage - Bev	189.04
	Ball	
	Volleyball Official - Angie Kinsley	100.00
	CSDC Dues	300.00
HIGHMORE HERALD, THE	Welcome Page, Proceedings,	826.58
	Expenses	
HILLYARD/SIOUX FALLS	Supplies - Custodial	10.80
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	38.20
INGLE, DEB	Supplies - Elementary	25.54
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	282.80
KALTENBACH, KAYLA	Credit Reimbursement	843.60
MASHEK FOOD CENTER	Food	180.27
MCCAULEY, KACIE	Reimbursement - (2) Coaching	70.00
	Classes	
MENARD'S	Supplies	274.15
MIDWESTERN MECHANICAL, INC.	Annual Fire Sprinkler Inspection	795.00
MIKE TIRES & REPAIR INC.	Vehicle Maintenance/Supplies	123.50
NEWZBRAIN ED.	Supplies	309.00
NORTHWESTERN ENERGY	Electricity	4,998.64
OAHE GLASS	Repairs - Gym Door	591.67
POPPLERS MUSIC, INC.	Supplies - Band	98.03
PRAXAIR DISTRIBUTION, INC.	Vo Ag	388.36
SCHMIDT, JORY	Computer Chargers - Refurbished	123.54
SCHOLASTIC INC.	Subscription- extra copies	39.27
SD DEPT OF PUBLIC SAFETY - FIRE	Boiler Inspection	400.00
MARSHALL		
SHIFFLER	Supplies	84.77
TEACHERS SYNERGY, LLC	Supplies	50.99
TRAINING ROOM INC.	Supplies - Athletic	49.84
VENTURE COMMUNICATIONS	Telephone	386.02
WEX BANK	Motor Fuel	202.55
WORTMAN, MARY	Elementary Class Subscription	105.00
	Tuition Reimbursement	175.00
	GENERAL FUND TOTAL	21,931.01
FUND: CAPITAL OUTLAY		
ADOBE SYSTEM INCORPORATED	Software License	2,460.00
BAN-KOE COMPANIES	Clocks	5,100.10
CENTURY BUSINESS PRODUCTS, INC	Lease - Copier	492.90
CITY OF HIGHMORE	Aud Rent	2,750.00
EDMENTUM, INC.	Instructional Software	5,940.00
FOREMAN SALES AND SERVICE, Inc.	Bus Routes (15%)	534.06
HIGH SCHOOL ACTIVITY FUND	Sports Complex Lights	4,000.00
JOHNSON CONTROLS	HVAC System Upgrade	16,248.00

MCGRAW HILL, LLC	New Reading Series	12,010.00
VENTURE COMMUNICATIONS	Camera	587.49
	<u>CAPITAL OUTLAY TOTAL</u>	<u>50,122.55</u>
<u>FUND: SPECIAL EDUCATION</u>		
ABAeCare LLC	Therapy Services	4,667.05
ABO SCHOOL DISTRICT	Certified Speech Therapist	3,570.77
AMAZON CAPITOL SERVICES	Supplies - SPED	104.36
AUTISM BEHAVIORAL CONSULTING LLC	Evaluations	1,644.70
HAND COUNTY MEMORIAL HOSPITAL	Physical/Occupational Therapy	1,017.00
LAKESHORE LEARNING MATERIALS	Supplies	185.99
PATRON	Mileage Reimbursement	168.00
NCS PEARSON INC.	Testing Materials	109.00
PROFESSIONAL SPEECH THERAPISTS, LLC	Speech: Teletherapy	2,475.00
	<u>SPECIAL EDUCATION TOTAL</u>	<u>13,941.87</u>
<u>FUND: FOOD SERVICE</u>		
EARTHGRAINS BAKING CO., INC.	Food	160.47
EAST SIDE JERSEY DAIRY	Food	387.08
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	40.72
MASHEK FOOD CENTER	Food	261.41
REINHART FOOD SERVICE, LLC	Food/Supplies	2,313.18
	<u>FOOD SERVICE TOTAL</u>	<u>3,162.86</u>
	<u>SEPTEMBER TOTAL INVOICES</u>	<u>89,158.29</u>

No Conflicts of Disclosure at this time.

No Public Input at this time.

The Board held the quarterly open forum at this time regarding the Indian Policies and Procedures Policy. It was noted that there will be no school on Monday, October 11th in observance of Native American Day.

Superintendent's Report

- Current Enrollment Numbers: Elementary = 114; JH = 30; HS = 74; Total = 218
- Homecoming Week is scheduled for September 20th – 24th. Coronation will be held Monday, September 20th at 8:00 p.m. at the Auditorium. On Wednesday, September 22nd there will be a Student Council picnic for grades 7-12 and on Friday, September 24th there will be a parade at 1:30 p.m.
- The district will have available soon, (90) Quick Vue over the counter COVID tests for staff and students who may exhibit symptoms. A plan will be developed regarding the dispersing of tests when needed.
- A site license with Teacher-Pay-Teacher which offers supplemental curriculum for teaching is being reviewed. The license would be around \$5,100 with the intention of ESSER III funds being used to pay for the expense.

Elementary Principal's Report

- Current Enrollment Numbers: Pre-K = 22 and K-6 = 113. The largest class has 23 students, and the smallest class has 8 students. Average class size for grades K-6 is 16 students.

- Discussions have been held regarding what the Afterschool work study program could look like at the Elementary Level, the Elementary staff will meet again later in the week to determine the course for the rest of the school year.
- Students in grades 2-6 have completed the first round of NWEA test. This test helps teachers identify which students would be eligible for the Title 1 program. The test also allows teachers to assess the growth of student abilities, and it also identifies areas of improvement for teachers.

Motion by Stephenson and seconded by Effling to set the tax request for the Special Education Fund at \$0.85 mills (Maximum Special Education Mill Levy Allowed – \$1.670 per \$1,000 of valuation).

Capital Outlay Fund – Max Allowable (Set by Legislature – SDCL 13-16-7.2)) \$3,441 Per Student x 216 Students (2020 Fall Enrollment) = \$743,256 tax request.

General Fund set at 2021 Legislature for tax year 2022– Commercial Property at \$6.525 per \$1,000 of valuation, Ag Land at \$1.409 and Owner-Occupied at \$3.153 for Tax Year 2022. The motion passed.

No action was taken on closing the bank account at Heartland State Bank.

Return to School Plan was discussed with no changes being made.

Motion by Semmler and seconded by Hoffman to approve second reading of Policy JHCDE-Administering Medical Cannabis to Qualifying Students, Policy JEAA-R Participation of Alternative Instruction Students. The motion passed.

Motion by Stephenson and seconded by Knox to Approve Open Enrollments 2021 A-C, and Approve Resignation from Jennifer Farstveet as Business Manager effective, September 30, 2021. The motion passed.

Next Regular Board Meeting: Monday, October 11th, 2021 at 7:00 pm in the Business Classroom.

Motion by Knox and seconded by Semmler to Enter Executive Session for Student Matters SDCL 1-25-2 (2) at 7:33 p.m. The motion passed.

President Haiwick declared the board out of Executive Session at 7:57 p.m.

Action Taken: No action taken at this time.

Motion by Hoffman and seconded by Effling to Enter Executive Session for Personnel Matters SDCL 1-25-2 (1) at 7:58 p.m. The motion passed.

President Haiwick declared the board out of Executive Session at 8:30 p.m.

Action Taken: No action taken at this time.

Motion by Semmler and seconded by Knox to adjourn at 8:31 p.m. The motion passed.

*All votes are unanimous unless otherwise noted.

_____Jennifer Farstveet, Business Manager

_____Paula Haiwick, Board President