

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION  
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2  
October 11, 2021

The Highmore-Harrold Board of Education met in regular session on October 11, 2021 in the Business classroom at 7:00 pm. Members Present: President Paula Haiwick, Vice President Amy Hoffman, Jennifer Semmler, Jim Stephenson, Paul Knox, Derek McCloud. Board Members Absent: Kristi Effling. Others Present: Superintendent/7-12 Principal - Quinton Cermak, Elementary Principal – Grant Vander Vorst, Business Manager – Stacey Anderson, Mary Ann Morford.

President Haiwick called the meeting to order at 7:03 pm and the Pledge of Allegiance was recited at that time.

Motion by Semmler and seconded by Stephenson to approve the Agenda. The motion passed.

Motion by Stephenson and seconded by Knox to approve the Minutes of the September 13<sup>th</sup>, 2021 meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment, motion by Semmler and second by McCloud. The motion passed.

No Public Input

Hoffman entered at this time, 7:06

**OCTOBER PAYROLL:** \$196,348.21

**SEPTEMBER CASH REPORT:**

**General Fund:** Beginning Balance: **-\$1,057.15**; Receipts: Local - \$6,342.17, State - \$0.00, Federal - \$0.00, Voided Check - \$0.00; Disbursements: \$175,949.17; Ending Balance: **-\$166,533.45**; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: **-\$157,480.99**. **Capital Outlay Fund:** Beginning Balance: \$1,273,578.26; Receipts: Local - \$0.00; Disbursements: \$50,122.55; Ending Balance: \$1,226,619.92; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$2,666,431.36. **Special Education Fund:** Beginning Balance: \$210,663.66; Receipts: Local - \$0.00; Disbursements: \$36,806.59; Ending Balance: \$175,453.203; Certificates of Deposit: \$510,188.56; Total Cash Account: \$685,641.79. **Impact Aid Fund:** Beginning Balance: \$377,489.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Ending Balance: \$377,489.57. **School Lunch Fund:** Beginning Balance: \$7,734.48; Receipts: Local - \$1,294.12, Federal - \$4,026.93; Disbursements: \$7,823.57; Ending Balance: \$5,231.96. **Internal Fund:** Beginning Balance: \$10,673.96; Receipts: Local - \$1,812.50; Disbursements: \$4,741.80; Ending Balance: \$7,744.66. **Custodial Fund:** Beginning Balance: \$143,901.23; Receipts: Local - \$18,800.86; Disbursements: \$10,418.33; Ending Balance: \$152,043.76.

ANDERSON, STACEY	Reimburse - Background Check	20.00
BLUE FEATHER FRAMING	Class of 2021 Composite	208.00
BONNICHSEN, MORGAN	Cred Reimbursement	100.00
CAPITAL AREA REFUSE, LLC	Garbage (October)	562.35
CENTURY BUSINESS PRODUCTS, INC	Maintenance - Copier	842.25
CHICAGO CHILDREN'S CHOIR	Supplies - Choir	12.00
CHURCHILL, MANOLIS, FREEMAN	Legal Fees	150.00
CITY OF HIGHMORE	Utilities (Water/Sewer)	305.02
COLE PAPERS, INC.	Supplies	336.13
DAKOTA SUPPLY GROUP	Supplies	370.26
FOREMAN SALES AND SERVICE, Inc.	Bus Route	12,105.36
	VB Bussing	2,732.10
	XC Bussing	2,230.61
	Activity Bussing	368.50
H & H PLUMBING, INC.	Winterize Sprinkler System	160.71
HIGH SCHOOL ACTIVITY FUND	DIV Criminal Invest - Background Check	86.50
	SD School Superintendent Assoc	185.00
	SDASBO - Fall Conference	40.00
	VB Official - Stephanie Tschetter	100.00
	VB Official - Tim Nihart	156.28
	VB Official - Davis Grooms	137.80
	VB Official - Nichole Bowman	242.00
	VB Official - Todd Sandal	142.00
	Miller High School - XC Entry Fee	50.00
	Ipswich School - VB Entry Fee	95.00
	Faulkton School - XC Entry Fee	35.00
	Gettysburg School - XC Entry Fee	35.00
	Chamberlain School - Entry Fee	35.00
	Philip High School - Entry Fee	75.00
	Wessington Springs FFA - Land Judging	50.00
HIGHMORE FFA	Nat'l Convention (8 x \$400)	3,200.00
HIGHMORE HERALD, THE	Ads, Proceedings	215.02
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	15.19
HOUSE OF GLASS INC.	Locks	200.96
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	42.73
KNOX, JACQUELINE	Reimburse - Science Field Trip	26.00
LAMONT, CHANTREL	Reimburse for Supplies	65.09
MASHEK FOOD CENTER	Food	125.93
MENARD'S	Supplies	19.88
NORTHWESTERN ENERGY	Electricity	4,791.42
POPPLERS MUSIC, INC.	Choir Supplies	63.65
	Band Supplies	209.35
PRAXAIR DISTRIBUTION, INC.	VO AG	76.16
SCHOOL SPECIALTY SUPPLY INC.	Supplies	54.34
VENTURE COMMUNICATIONS	Telephone	399.18
VENTURE COMMUNICATIONS	Install Monitor for Cameras	354.05
WEX BANK	Motor Fuel	581.30
	<b><u>GENERAL FUND TOTAL</u></b>	<b><u>32,590.69</u></b>
<b><u>FUND: CAPITAL OUTLAY</u></b>		
CENTURY BUSINESS PRODUCTS, INC	Lease - Copier	492.90
CITY OF HIGHMORE	Aud Rent	2,750.00
FOREMAN SALES AND SERVICE, Inc.	Bus Route (15%)	2,136.24

GOVERLAN, INC.	Annual License	291.00
JOHNSON CONTROLS	HVAC System Upgrade/Update	10,832.00
	<b><u>CAPITAL OUTLAY FUND TOTAL</u></b>	<b><u>16,502.14</u></b>

**FUND: SPECIAL EDUCATION**

ABAcare LLC	Therapy Services	2,870.00
HAND COUNTY MEMORIAL HOSPITAL	OT	1,168.00
	PT	675.00
MOSEY, SHANNON	Trips to Pierre	294.00
PRASEK, BETH	Evaluations	645.00
PROFESSIONAL SPEECH THERAPISTS, LLC	Speech: Teletherapy	2,475.00
TRENHAILE, JAY	Evaluations	900.00
	<b><u>SPECIAL EDUCATION FUND TOTAL</u></b>	<b><u>9,027.00</u></b>

**FUND: FOOD SERVICE**

EARTHGRAINS BAKING CO., INC.	Food	461.62
EAST SIDE JERSEY DAIRY	Food	512.67
FARSTVEET, JENNIFER	Lunch Account Refund	129.65
MASHEK FOOD CENTER	Food	657.26
REINHART FOOD SERVICE, LLC	Food	4,043.00
	Supplies	699.26
SD DEPT OF ED; CHILD/ADULT NUTRITION SERVICES	FOOD	1,320.80
	<b><u>FOOD SERVICE FUND TOTAL</u></b>	<b><u>7,824.26</u></b>
	<b><u>OCTOBER TOTAL INVOICES</u></b>	<b><u>65,944.09</u></b>

No Conflicts of Disclosure at this time.

No Public Input.

Superintendent's Report

- JH Parent Teacher Conference Attendance = approximately 50%; HS Parent Teacher Conference Attendance = approximately 65%
- Current Enrollment Numbers: 218
- After school program will begin Wednesday, October 13
- Fall sporting events are starting to wrap up with the Football season coming to an end. Volleyball will move into their post season in November where they will host Regions on Tuesday, November 2, at 7:00 pm. The Cross-Country team will be traveling to Gettysburg on Thursday, October 14<sup>th</sup> for Regions with the state meet scheduled for October 23<sup>rd</sup> in Sioux Falls.
- End of 1<sup>st</sup> Quarter – Friday, October 22<sup>nd</sup>
- The School District was informed of an LED Lighting Loan available if the school would like to pursue. The Elementary school has LED lighting, however the High School multipurpose room does not. This is an option the school can look more into in the future.

- A request was made to add an additional Assistant Wrestling Coach contracted through the Miller School District. The current volunteer assistant that was there last year would like to move up to a paid position. More will be discussed in November.
- CPR Training for staff was to be held on Friday, October 9, however it was postponed as COVID cases arose. An early dismissal for students will be added for an afternoon in service to conduct CPR Training for staff to make up this training.

#### Elementary Principal’s Report

- Elementary Parent/Teacher Conference - 92% Attendance Rate
- It was discussed to move Punt, Pass, and Kick to the school day during homecoming instead of after the parade. The School District held the Punt, Pass, and Kick event in school during PE. All kids K-6 participated. In the future, it will be held in the morning of Homecoming.
- In the past, students were rewarded gold, silver, and bronze medals for participating in Accelerated Reader. Instead of placing dollars in medals, students will earn a fictitious dollar and have the chance to buy prizes or use it for a fun day at the end of the year. Teachers will continue to use it as a grade, but this is a chance for kids to continue to improve their reading.
- After school program will begin Wednesday, October 13

#### Business Manager’s Report

- The district was notified by the state that they had met the state requirements for the Teacher Compensation Accountability.

Discussed students and staff to wear a mask if vaccinated or not. No changes made.

Motion by Stephenson and seconded by Semmler to approve contract for Stacey Anderson as Business Manager effective, October 4, 2021. The motion passed.

First Reading of Policy JFB – Education of Homeless Children and Policy JFB-R – Education of Homeless Children-Dispute Resolution Process.

Motion by Stephenson and seconded by Semmler to Waive Graduation Requirement of 1 Fine Art Credit for incoming senior student.

The Board set their next regular meeting for November 8, 2021 at 7:00 pm in the Business classroom.

Motion by Knox and seconded by McCloud to Adjourn at 7:45 pm.

- All motions are unanimous unless otherwise stated.

\_\_\_\_\_ Stacey Anderson, Business Manager

\_\_\_\_\_ Paula Haiwick, Board President