

IIAC - LIBRARY MATERIALS SELECTION

This policy includes all types of materials held by the material centers or libraries of the Highmore-Harrold School District.

Objectives of Selection:

- Materials are selected by professional personnel and will include consultation with administration, faculty, students, and parents.
- The primary objective of the material centers and libraries is to implement, enrich and support the educational program of the school district.
- In doing so the needs, interest and abilities of the youth are kept in mind. The development of reading skill, literary taste, discrimination in choice of materials, and instruction in the use of all forms of educational media are other objectives. The material centers and libraries of this school district will attempt to contribute to the development of social, intellectual, and spiritual values of the youth they serve.

Criteria for Selection:

1. Needs of the individual student
 - a. Based on knowledge of children and youth
 - b. Based on requests of parents, students, and teachers
2. Need of the individual school
 - a. Based on knowledge of the curriculum
 - b. Based on requests from administrators and teachers
3. Provision of a wide range of materials on all levels of difficulty with a diversity of appeal and the presentation of different points of view
4. Provisions of materials of high artistic quality
5. Provision of materials with superior format

Selection Tools:

The media staff obviously cannot read each book in a library, nor is any one person likely to be proficient in all subject areas. For this reason many selection “tools” are used on the basis of their established reliability and quality.

Gift Materials:

Donations will be accepted but with no commitment as to how or whether they will be used. Gift materials accepted will be shelved in the same way as would the same materials were they purchased.

Magazines:

Magazines are carefully selected but are not searched for things to which someone might possibly object. Magazines are displayed in the same form as they would be found in a home or office.

Adopted: Before 2009

Revised: July 13, 2009